

COSN TRUSTED LEARNING ENVIRONMENT PRACTICE AREA



Leadership Practices

TLE Practice Requirements

Practice 1 – The deliberations and decisions of school system leaders reflect an understanding of data privacy and security.

Leadership and Vision

- 1A. Actively participate with members of the organization's leadership team to create a vision for how technology will support the organization's strategic and operational goals.
- 1C. Facilitate the process of priority setting and decision making for meaningful and effective use of technology in support of the organization's strategic goals.

Strategic Planning

- 2I. Monitor, evaluate, and report on the organization's educational technology plan.

Ethics and Policies

- 3A. Model and ensure adherence to state and federal laws.

Data Privacy and Security

- 10A. Ensure compliance with federal and state laws, board policy, and contracts relating to organization data privacy and security.
- 10C. Make decisions and implement strategies that will protect, inform, and educate stakeholders.

TLE Practice Requirements

Practice 2 – The school system has up to date policies and regulations addressing data privacy compliance requirements.

Ethics and Policies

- 3A. Model and ensure adherence to state and federal laws.

Data Privacy and Security

- 10A. Ensure compliance with federal and state laws, board policy, and contracts relating to organization data privacy and security.

TLE Practice Requirements

Practice 3 – The school system's policies and regulations set clear expectations for the protection of student data privacy and security, as well as the transparent use of data.

Leadership and Vision

- 1C. Facilitate the process of priority setting and decision making for meaningful and effective use of technology in support of the organization's strategic goals.

Ethics and Policies

- 3A. Model and ensure adherence to state and federal laws.

Data Privacy and Security

- 10A. Ensure compliance with federal and state laws, board policy, and contracts relating to organization data privacy and security.

TLE Practice Requirements

Practice 4 – A school system executive leader is identified as the person responsible for development and implementation of data privacy and security policies and practices.

Leadership and Vision

- 1A. Actively participate with members of the organization's leadership team to create a vision for how technology will support the organization's strategic and operational goals.

Team Building and Staffing

- 5A. Create cross-functional teams for appropriate aspects of the organization's technology program.
- 5K. Analyze the structure and system organizational chart of the team relative to its ability to address the organization strategic plan.

TLE Practice Requirements

Practice 5 – School system leaders provide transparent, updated and accessible communications regarding the collection, management and use of student data to their community.

Leadership and Vision

- 1I. Promote effective use of communication and marketing resources.

Communication Systems

- 7A. Direct and coordinate the use of e-mail, organization websites, web tools, voice systems, and other forms of communication.
- 7B. Use various communication tools and techniques.

TLE Practice Requirements

Practice 6 – School system leaders ensure adequate resources are available to meet data privacy and security needs.

Leadership and Vision

- 1C. Facilitate the process of priority setting and decision making for meaningful and effective use of technology in support of the organization's strategic goals.

Strategic Planning

- 2A. Work with key system leaders, people networks (e.g., math teachers), and departments to identify budget and funding mechanisms needed to meet strategic goals.

Instructional Focus and Professional Development

- 4A. Plan for and coordinate ongoing, purposeful professional development.

Business Management

- 8A. Identify funding sources available to the organization and leverage them to meet organization and programmatic goals.
- 8B. Develop and manage budgets, both annually and long-range.