



# Call for Educator Session Proposals

**Deadline: July 31, 2023**

## **CoSN24 Theme: Leading for Innovation at Warp Speed**

How do we enable inclusive and agile technology leadership to drive innovation? While school systems are modernizing their digital ecosystems, the warp speed at which new technologies are emerging has created a K-12 technology environment drastically different from just a few years ago. Explore how building leadership matters, especially when resources are constrained. Join in on a community conversation around leading education innovation for the future of learning in a time of unprecedented change.

Are you an educator with a passion for technology? Do you have a great idea for a session that would benefit your colleagues? If so, we encourage you to submit a proposal for CoSN2024 Annual Conference!

CoSN2024 Annual Conference will be held in Miami, Florida from April 8-19, 2024. The conference will bring together K-12 EdTech leaders from across the country to learn about the latest trends in education technology.

We are looking for educator session proposals that are:

- Informative, engaging, and interactive
- Relevant to the needs of educators
- Innovative and creative
- Inclusive and welcoming to all
- Share new insights and best practices

If you have a session proposal that you think would be a great fit for CoSN2024 Annual Conference, please visit our Call for Educators site [here](#).

Please note, the Call for Educators site is for active educators only. If you would like to explore presenting a session as a vendor, please email Carla Wade, Senior Director of External Affairs, at [sponsorship@cosn.org](mailto:sponsorship@cosn.org) to discuss further options.

## Proposal Requirements

- Session Format
  - Sessions must fall into one of these four formats:
    1. **Panel Discussion:** 2-4 presenters share case studies or expertise on a topic before opening to discussion and Q&A. (Typically 50 minutes)
    2. **Roundtable Conversation:** Moderated group conversation on a theme or topic. Highly participatory. (Typically 50 minutes)
    3. **Solo Presentation:** An expert on a topic shares findings, case studies, practices, or methodologies before opening to Q&A.
      - a. *NOTE: We may ask you to co-present with a complimentary presenter to enable more than one example. (30 min.)*
    4. **Workshop:** Longer, interactive session (3 hours) in which participants are guided through engaging activities during the first day of conference. (CoSN2024: Monday, April 8, 2024).
- All speakers must register for conference by March 25, 2024.
- Session titles may be no longer than ten (10) words. Please be as clear and concise for the session description.
- Sessions cannot have more than four (4) speakers, including the moderator or facilitator.
- If proposing a session with more than one speaker, you must include all proposed speaker names for the proposal to be considered.
- Speakers added after a session is accepted are subject to CoSN approval. Vendors will not be approved as speakers in educator sessions.
- Session must connect to one (1) of [CoSN's Framework of Essential Skills](#).
- Session leads can only select one (1) primary area of interest when submitting.
- Each submitter can submit a maximum of (2) submissions for consideration. Speakers cannot participate in more than two (2) sessions during CoSN2024 Annual Conference.
- Sessions may not promote a specific product/service or company
- Session leads should encourage interaction between presenters and attendees

### **Educator Session Proposal Guidelines:**

- Session proposals should be no more than 500 words in length.
- Session proposals should include the following information:
  - Session title
  - Session description
  - Target audience
  - Learning objectives
  - Materials needed
  - Bios of presenters

## Qualities of Strong Submissions:

- Reflect diverse perspectives and needs, such as rural districts, urban, high poverty, consortiums, and independent/private/parochial/charter schools.
- Address different staff roles and responsibilities in scaling innovation with technology (superintendents, CTO/CIOs, heads of academic, business officers, and partnerships).
- Target information for individuals at specific points in their careers and levels of experience (entry/mid/advanced)
- Provide actionable takeaways for attendees: what is the tangible impact of your talk on attendees and their teams?
- Include active educational leaders. Sessions presented by corporate representatives are disqualified for this educator track.
- Clear focus on who the target attendees are. Strong proposals identify:
  - Who would benefit most from your presentation?
  - What specific proficiency or career level is required to digest your presentation easily?
- Unique or non-obvious applications and insights into edtech practice, including leadership, innovation, and scalability.
- Engaging, inspiring, and interactive (not just talking heads).
- Diversity of the field reflected among speakers/panel (e.g., race, gender, geography, professional role, etc.).
- Presenters with timely content and knowledge to share what is of importance to the field.
- Preference will be given to sessions with all speakers confirmed in advance.
- We encourage you to propose sessions that highlight more than one school district/initiative.

## Key Dates and Deadlines

- Call for Proposals Open: June 14, 2023
- Deadline to Submit Proposals: July 31, 2023
- Acceptance Notification: September 25, 2023

## Selection Process:

- Session proposals will be reviewed by a panel of experts.
- Successful proposals will be selected based on the following criteria:
  - Relevance to the needs of educators
  - Innovation and creativity
  - Inclusiveness and welcoming to all
- Presenters will be notified of the status of their proposals by September 25, 2023.

We encourage you to submit your proposal today! **See you at CoSN2024!**